ENGL 1113: Composition 1 (CRN 61061)
FALL 2018
M-W-F 11:30am to 12:20pm
Classroom Building 319

Instructor: Nataly Cantero
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Office Hours: M 12:30p to 1:30p, W 2:30p to 3:30p, Thurs. 12:00p to 1:00p or by appointment

ENGL 1113 concentrates on developing students' abilities to read analytically, write in multiple modes and develop revision skills in composing essays appropriate to varied rhetorical situations.

Course Outcomes:

- Recall and describe vivid details through a narrative that shapes and expresses those details for a general/public audience.
- Interpret and explain vivid details through inquiry and observation, and then characterize those details in the form of a profile constructed for a general/public audience.
- Break down and analyze the rhetorical moves made in a primary text, and then arrange and assemble those details in an essay explaining their overall purpose/effect for a specialized/academic audience.
- Evaluate and assess the positions taken in a collection of texts about a particular researched subject and take a stance on that issue through a thesis-driven essay for a specialized/academic audience.
- Research a selected topic through guided inquiry and develop an evidence-based argument that evaluates sources through analysis that is attentive to rhetorical considerations including— but not limited to—audience, purpose, situation, exigency.
- Read, summarize, analyze, synthesize, and evaluate texts in a variety of styles, genres, and mediums, demonstrating the ability to do so in forms that may include— but are not limited to—class discussions, quizzes, annotations, and writing about writing.
- Revise and edit multiple drafts to produce writing that is well organized, mechanically and grammatically sound, and mostly error free.

Materials:

- For composition 1113, students will need access to a computer which will be used for a variety of activities and most importantly, to access the ebook (see below). Instructor will notify students when they will be using technology both before class and will be noted on syllabus. Students will also need loose leaf paper or a notebook, and a writing utensil.
  - *Students are required to have the assigned classroom textbook in order to pass the class.*

**Attendance:**
In order to be counted as present, students need to be in class on time and remain until the end of the class period.

Students are excused without penalty in the case of jury duty, mandatory military service, and activities required for classes, scholarships or university-sponsored athletic teams. No other absences will be excused, including absences due to illnesses, doctor's appointments, and emergencies. The FYC program allows for a specific number of absences without penalty for unavoidable circumstances. The number of class meetings per week determines how many absences may be excused from penalty. For classes meeting three times a week, the absence limit is 6.

**Mon/Wed/Fri classes**: 6 absences are allowed without automatic grade reduction, 7 absences equal a final grade reduction of 5% of the total points possible for the course, 8 absences equals a final grade reduction of 10%, 9 absences = a final grade reduction of 15%, and 10 or more absences equals failure of the course.

Students absent for university-sponsored activities or mandatory military service may make up work missed due to such absence. University-sponsored activities include activities connected to scholarships or classes. They do not include social or Greek-sponsored activities, clubs, or intramural athletics.

Requests for exemption to the program attendance policy must be made in writing to the Director of First-Year Composition by the student. Only the program director can grant exemptions, although instructors may wish to make a case for the student in some situations. However, exemptions are extremely rare and have been granted only for the most extraordinary circumstances.

**Tardy Policy**
- If a student is 10 minutes late to class they will be considered tardy. 3 tardies will count as 1 absence. If a student arrives 10 minutes late to class, student must make sure to meet with instructor after said class to ensure the student was not counted as absent.

**Late Work**
- Grades of work defined as "late" (coming in after established due date and time) will be reduced by 5% of the total points possible for the assignment each day it is late. This is in regards to final drafts.

**Plagiarism**
According to the university policy, plagiarism is “presenting the written, published or creative work of another as the student’s own work”. Whenever the student uses wording, arguments, data, design, etc., belonging to someone else in a paper, report, oral presentation, or other assignment, the student must make this fact explicitly clear by correctly citing the appropriate references or sources. The student must fully indicate the extent to which any part or parts of the project are attributed to others. The student must also provide citations for paraphrased materials” (Oklahoma State University Policy and Procedures 8).

Plagiarism can result in failure of the course or suspension from the university. For more information, see the policies listed at http://academicintegrity.okstate.edu/ The Assistant Directors of the FYC program have received training in academic integrity procedures and are highly qualified to help you navigate program and university policies and instructional approaches to teaching academic conventions.

Students with Disabilities
- If a student thinks they have a qualified disability and need special accommodations for this course, student should notify their instructor and request verification of eligibility for accommodations from the Office of Student Disability Services (315 Student Union) as soon as possible. Accommodations for disabilities cannot be made until the instructor receives a verification letter from the SDS office, and accommodations cannot be made retroactively for assignments already completed or absences already accrued. For more information, call 405- 744-7116 or go to http://sds.okstate.edu.

Student Veteran Services Information
- Oklahoma State University is committed to providing the best possible services and programs to the veterans and their dependents who attend OSU. Below I have listed multiple contacts, locations, and links that may be useful to our veterans:
  o Veterans Services Representatives:
    ▪ Office of the Registrar
      Student Union, Room 322
      Paula Barnes-405.744.6868  Paula.barnes@okstate.edu
      Ryan Moehle-405.744.6586  Ryan.moehle@okstate.edu
  o Student Veterans Organization
    ▪ svo@okstate.edu
      Phone: 405.744.3325
  o Student Counseling Center
    ▪ Student Union, 3rd Floor
      Phone: 405.744.5458

Essay Revision Policy
- Any student has the opportunity to revise any major assignment up to one time per essay regardless of the grade received. Student must meet with instructor
during office hours or by appointment in order to discuss the assignment they want to revise and once the conversation has been had, student has up to 7 days to revise and turn in their revised assignment.

**Grading Scale**
- A= 100-90%
- B = 89-80%
- C = 79-70%
- D = 69-60%
- F = 59–0%

**Major Assignments**
- Essay 1- Literacy Narrative- 10% or 100 points
- Essay 2- Profile- 15% or 150 points
- Essay 3- Rhetorical Analysis- 20% or 200 points
- Essay 4- Evaluating Controversies- 20% or 200 points

**Minor Assignments**
- Participation/In class activities/Discussions- 10% or 100 points
- Online Activities/Discussion Posts or Questions- 10% or 100 points
- Peer Review- 5% or 50 points
- Conferences- 5% or 50 points

**Final Exam**
- Subject of Final Exam TBD- 5% or 50 points

**Students must complete all required drafts and all final copies of the major essays/assignments in order to receive credit for the course.**

**Incomplete Essays**
- If a student turns in an incomplete essay, for example a student turns in 3 pages of the literacy narrative, instead of the required full 4 pages, 10 points will be taken off their final essay grade for each incomplete page. Revisions are allowed for incomplete essays as per the essay revision policy (see above). Students can earn back the points they have lost for the incomplete essays so long as students reach the required page count for the essay.

**Conferencing Policy**
- Conferences give students the opportunity to have one-on-one sessions with their instructors. Conferences include the most direct feedback about a student’s work. Please bring a copy of draft of the essay(s) the student would like feedback on. Also, bring a couple of specific questions to the conferences.
- Students are **required** to attend 4 conferences (one per major assignment) but if a student would like to schedule more, the student must meet with me after class or via email to set up a time for a conference. On conference days, class will be
cancelled so that students can meet individually in the instructor’s office to
discuss a draft of an essay or essays that the student is currently working on.
- Students will sign up for 15-minute time slots. Missing conferences will constitute
as a deduction to your grade. If student is not able to make it to a conference,
student must email the instructor asap in order to notify and to reschedule
another conference.

Professional Courtesy Statement/Electronics Policy
- Students are expected to behave respectfully to one another and to the instructor
in order to have a great classroom environment. Instructor will also be respectful
to each student. Any behavior that is disrespectful or threatening to students
and/or instructor will not be tolerated and student(s) may even be removed from
the class.
- In this course, peer review will be conducted in order to have the opportunity to
learn from one another. Students must provide criticism during peer review that is
constructive.
- In some instances, electronics are allowed in the course. Instructor may direct
students to access the eBook, use YouTube or any other website for an in-class
activity, and it is during these instances when electronics are allowed. Please be
courteous of your instructor and your classmates by keeping off any electronic
devices when they are not needed in the course. Placing your full attention on
the course will ultimately benefit you.

Email Response
- I am available via email (ncanter@okstate.edu (NOTE: there is no “o” in
“Cantero” in my email). I frequently check my email throughout the day and
respond within a very short period of time but for whatever reason I am not able
to respond as quickly as possible, I will respond within 24 hours.

Changes to the Syllabus
- As the instructor I reserve the right to make changes to the syllabus where I
believe may be beneficial for the course or where I deem them necessary. I will
notify you of any changes to the syllabus if/when those changes are made.